

APPLICATION FORM:

POLICE MANAGEMENT CONSULTANT



OACP

Advisory Services

The Ohio Association of Chiefs of Police Advisory Services Program is pleased with your interest in becoming a consultant for the OACP. By completing and forwarding your application, you are indicating your interest in assisting other police departments in their pursuit of excellence.

Please complete all information and attach your résumé. Forward your completed application to: OACP Advisory Services Program, Ohio Association of Chiefs of Police, 6277 Riverside Drive, Dublin, Ohio, 43017.

If we can assist you in any way, please contact Craig King, Advisory Services Program Director, at 614-761-0330 or craig.king@oacp.org

(Please type or print.)

Name _____ Title _____

Department _____

Work Address _____

Home Address _____

Work Phone No. _____ Home/Cell Phone No. _____

If I am not currently a chief of police (CEO), I am in a position such as, Executive Officer or Acting Chief of Police and I am authorized to act in the absence of my chief of police ___Yes ___No

I am applying for the position of ___Lead Consultant ___Assessor ___Role Player

I am a member of OACP ___Yes ___No

LEA Applicants Only – Endorsement

I, _____, recommend and support the above named applicant to service as an Advisory Services Consultant. This person is a Law Enforcement Administrator member and will be released for consulting as our department's schedule permits.

Signature of Chief of Police/Sheriff

Date

I. Educational Degrees: (List all degrees held, beyond a high school diploma, from accredited* institutions.)

Degree	College/University*	Major

*OACP only recognizes degrees granted from a university or college if the degree granting institution is accredited by a nationally recognized accrediting organization. The accrediting organization must be recognized by the U.S. Department of Education or the Council for Higher Education Accreditation.

II. Advanced Training: (List advanced police training such as, FBINA, Northwestern Staff and Command, PELC, CLEE, etc.)

Year	Title of Training	Agency Conducting Training

III. Assessment Center Training: (List formal training in assessment center techniques, methods or procedures through OACP, IACP or other agency/organization.)

Year	Title of Training	Agency/Organization Conducting Training

IV. Experience as Lead Consultant, Assessor or Role Player: (List all experiences as a lead consultant, assessor or role player.)

[illegible]

V. Experience as a Chief of Police or Police Executive: (List all years of experience as a chief of police or police executive.)

Years		Title	Department
From	To		
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

VI. Contributions/Work on Behalf of OACP: (List your involvement with OACP in terms of committee memberships, committee leaderships, offices held, etc.)

Years		Committee Member, Committee Chair, Office Held, Etc.
From	To	
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

VII. References:

Please list three active or retired OACP Members who know of your integrity and expertise:

<u>Name</u>	<u>Agency</u>	<u>Phone</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Please feel free to attach a formal résumé or other supporting materials with this consultant application.

Signature _____ Date _____

On the following page, two OACP Advisory Services policies are printed: "Qualification for Becoming an Advisory Services Assessor or and Lead Consultant" and "Selection Process for New Assessors and New Lead Consultants" Please note that Section VI of the policy regarding the Selection Process specifies that **applications will remain on file for six months from the date that the posting expires and that new applications will need to be submitted for subsequent postings after the six month period.**

◆.....◆
(For OACP Advisory Services Use Only)

Time/date application received _____ By _____

Ohio Association of Chiefs of Police
Advisory Services

QUALIFICATIONS FOR BECOMING AN ADVISORY SERVICES ASSESSOR AND LEAD CONSULTANT

- I. Qualifications for Becoming An Assessor
 - A. Assessors as of May 12, 2000 are grandfathered.
 - B. Must be a member of OACP
 - C. Current job description must be that of Chief of Police (CEO) or individual who acts in the Chief's absence (Executive Officer or Acting COP.)
 - D. Education requirements:
 1. Bachelor's Degree (preferred) or
 2. Associate Degree and graduate of other advanced training program such as, FBINA, Northwestern Staff and Command, PELC, CLEE and 5 years tenure as a Chief of police. (If second in command, a Bachelor's Degree is required.)
 3. Effective January 1, 2005, all new assessors are required to have a Bachelor's Degree.
- II. Qualifications for Becoming a Lead Consultant
 - A. Lead Consultants as of May 12, 2000 are grandfathered
 - B. Must be a member of OACP
 - C. Must have all qualifications for being an Assessor.
 - D. Must have conducted at least six (6) assessments - total may include assessments conducted with other organizations.
 - E. Must have Bachelor's Degree

SELECTION PROCESS FOR NEW ASSESSORS AND NEW LEAD CONSULTANTS

- I. Advisory Services Policy Committee (ASPC) formally decides the need to add Assessors or Lead Consultants and establishes the number of positions it needs to fill. The ASPC on its behalf authorizes the Training Sub-committee to post notices of openings, solicit applications, review applications and make recommendation to the full ASPC.
- II. Advisory Services Policy Committee posts announcement that it is accepting applications from OACP members who desire to be Assessors or Lead Consultants. The announcement will be posted on the OACP website and will be emailed to all OACP members. If the opening is for a Lead Consultant, a notice will be sent to Assessors. The announcement will include:
 - A. The minimum qualifications listed in policy, "**QUALIFICATIONS FOR BECOMING AN ADVISORY SERVICES ASSESSOR AND LEAD CONSULTANT**"
 - B. Additional qualifications listed in this policy
 - C. A request that applications, including resumes, be completed and returned to OACP Offices by the specified deadline
- III. After the deadline the ASPC Training subcommittee will meet and review the applications received for assessor.
- IV. The ASPC Training subcommittee will review all applications and submitted documents received by the deadline and will ensure that they meet the minimum qualifications for the position as listed in policy "**QUALIFICATIONS FOR BECOMING AN ADVISORY SERVICES ASSESSOR AND LEAD CONSULTANT.**" The ASPC Training Sub-committee will verify that the applicant(s) meet all of the minimum qualifications to be an Assessor or Lead Consultant and will recommend the most qualified candidate(s). The recommendation may be based upon the following additional qualifications, but is not limited to this list as it is not intended to be all-inclusive;
 - A. Completion of additional college level degree programs beyond the minimum requirements, including graduate level degrees;
 - B. Documented experience as a Chief of Police or Police Executive;
 - C. Completion of formal Assessment Center Training either through the OACP and/or other acceptable entities (IACP);
 - D. Demonstrated experience in assessment center work as either an assessor and/or role player;
 - E. Demonstrated history of contributions and work on behalf of the OACP;
 - F. Needs of Advisory Services in terms of geographic representation, race, ethnicity or gender;
 - G. Date and time of application is to be considered only as a "tie-breaker" where there are candidates with equal qualifications.
- V. The ASPC Training subcommittee will recommend to the full Advisory Services Policy Committee the names of the top three candidates for any one vacancy in rank order. If there is more than one vacancy the list of names should include at least 2 more names than vacancies to provide some discretion on the part of the full Advisory Services Policy Committee. The final selection is the discretion of the full Advisory Services Policy Committee.
- VI. Applications will be maintained on file as active for six months from the date that postings are officially closed. After the six month active period, applicants will need to complete and file new applications for positions subsequently posted. Applicants with active applications will automatically be considered for new positions posted.