



- Bureau of Motor Vehicles
- Emergency Management Agency
- Emergency Medical Services
- **Office of Criminal Justice Services**
- Ohio Homeland Security
- Ohio State Highway Patrol



John R. Kasich, Governor  
John Born, Director  
**Karhlton F. Moore**  
*Executive Director*

Office of Criminal Justice Services  
1970 West Broad Street  
P.O. Box 182632  
Columbus, Ohio 43218-2632  
(614) 466-7782  
[www.ocjs.ohio.gov](http://www.ocjs.ohio.gov)

January 22, 2016

Dear Law Enforcement Executive:

In light of Ohio's new state standards for use of force including use of deadly force and agency employee recruitment and hiring standards, Ohio will now begin certifying law enforcement agencies to ensure that they are implementing policies within their agencies. As you may know, the Ohio Collaborative Community-Police Advisory Board (Ohio Collaborative) recently established these first-ever standards. The Buckeye State Sheriffs' Association (BSSA) and Ohio Association of Chiefs of Police (OACP) will help provide support with the certification process, which we believe will serve as a blueprint for continuous improvement to strengthen community and police relations.

Included with this correspondence, you will find resources necessary to obtain Ohio Law Enforcement Agency Certification through the Ohio Collaborative. These resources, along with detailed instructions on how to gain certification, may also be found by visiting the Ohio Collaborative website at <http://www.ocjs.ohio.gov/ohiocollaborative/> and opening the "For Law Enforcement" tab on the homepage. Resources include: Agency Application; Compliance Expectations and Process Flow Diagram; the Standards Compliance Checklist; and Guidelines for Self-Certification Documentation Submissions. Beginning on February 16, 2016, the Office of Criminal Justice Services (OCJS) will start accepting agency applications and compliance documentation,

In an effort to ensure Ohio's law enforcement agencies are equipped with the necessary resources to be certified by the Ohio Collaborative, OCJS will be providing a free subscription to the International Association of Chiefs of Police (IACP) model policy database. To obtain the IACP subscription, please complete the attached membership form and include it with your Agency Application.

If you have questions about the certification process please feel free to contact Kathy Mahl at 614.512.6351 or via email at [ohiocollaborative@dps.ohio.gov](mailto:ohiocollaborative@dps.ohio.gov).

If you need assistance in order to gain certification, you can request peer to peer support from either the Buckeye State Sheriff's Association or the Ohio Association of Chiefs of Police. Upon request, a Peer to Peer Provider may be assigned to assist you in getting certified. Peer to Peer Providers receive training in agency expectations and compliance documentation requirements to meet Ohio's new standards, so they may provide on-going assistance to agencies seeking certification. For Peer to Peer assistance, please contact Joel Brown at 614.761.4618 or via email

**Mission Statement**

*"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."*

at [joel.brown@oacp.org](mailto:joel.brown@oacp.org) or Bob Cornwell at 614.216.6620 or via email at [bob@buckeyesheriffs.org](mailto:bob@buckeyesheriffs.org).

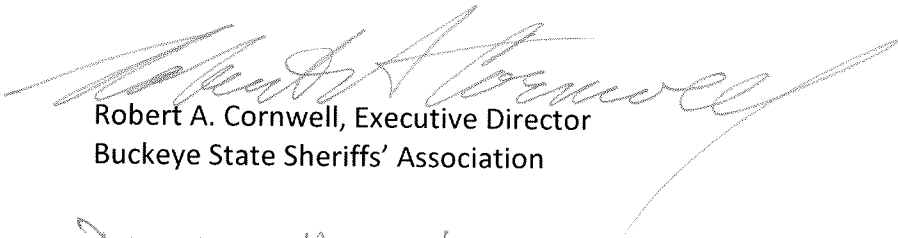
All law enforcement agencies are expected to meet or exceed these new standards as they develop policies and procedures within their agencies. A report will be published by March 31, 2017, listing which agencies have adopted and fully implemented the new state minimum standards.

We look forward to seeing your agency application in the near future.

Sincerely,



Karlton F. Moore, Executive Director  
Office of Criminal Justice Services  
Ohio Department of Public Safety



Robert A. Cornwell, Executive Director  
Buckeye State Sheriffs' Association



Donna Braxton, Executive Director  
Ohio Association of Chiefs of Police