John R. Kasich, Governor
John Born, Director
Karhlton F. Moore
Executive Director

- Bureau of Motor Vehicles
- Emergency Management Agency
- Emergency Medical Services
- **Office of Criminal Justice Services**
- Ohio Homeland Security
- Ohio State Highway Patrol

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August 8, 2016

Dear LE Professional:

We are excited to announce the revamping of the Ohio Collaborative reporting process and hope you find this to be a welcomed change.

The Office of Criminal and Justice Services has partnered with the Ohio Association of Chiefs of Police Association (OACP) and the Buckeye State Sheriffs Association (BSSA) to reduce the redundancy and to streamline the reporting process. All three organizations believe that this new streamlined approach will make it easier for agencies to be certified under the Ohio Collaborative. A new checklist has been developed (attached) and the updated form includes the same details as the previous form, however, each individual standard and associated element has been reduced to a bulleted item within each standard.

Compliance documentation shall continue to include the attached Standards Compliance Checklist along with all agency compliance submissions consisting of agency directive(s) and proofs of compliance documentation specific to each standard. While submissions are preferred to be submitted electronically via email at ohiocollaborative@dps.ohio.gov, hard copy submissions may also be mailed to the Office of Criminal Justice Services, Attn: Ohio Collaborative, 1970 W. Broad Street, Columbus, OH 43215.

The agency directive and associated compliance documentation shall:

1) Adequately cover each standard and associated bullet;
2) Be clearly marked with each standard number and bullet, and;
3) Include an explanation in the space provided for any areas where compliance could not be met.

Any submissions not meeting the above criteria will be forwarded to a subject matter expert (P2P Resource) for assistance and may result in a delay in the agency obtaining Ohio Collaborative Certification.

You will find a multitude of compliance resources at http://www.ocjs.ohio.gov/ohiocollaborative/ to include sample policies for each standard, and active hyperlinks to acceptable forms of compliance documentation, maintained in each sample policy, as well as a Frequently Asked Questions document.

Lastly, an important update for CALEA agencies. Agencies in good standing with CALEA will only need to submit compliance documentation one-time and **only** for the first two Ohio Collaborative standards, if complying within the first year.

Please direct any questions to ohiocollaborative@dps.ohio.gov or to Program Administrator Kathy Mahl at 614-512-6351.

Sincerely,

Karhlton Moore, Executive Director
Office of Criminal Justice Services