



OHIO ASSOCIATION OF CHIEFS OF POLICE

The Ohio Law Enforcement State-Wide Standards Certification Process

1. Law Enforcement Agencies should obtain the Agency Application from this Ohio Criminal Justice Services (OCJS) website. The completed application is to be forwarded to the Ohio Department of Public Safety. The agency will receive notification of receipt from OCJS within 14 calendar days.
2. The agency completes Self-Certification documentation (available on the OCJS website) within 30 calendar days of notification from OCJS of the receipt of the agency application. Note: the Self Certification documentation can be submitted with the above Agency Application in order to expedite the process. Within 14 calendar days, the agency will receive notification of the receipt of Self-Certification documentation by OCJS. The agency will next be notified of the Self-Certification status within 30 calendar days. The final approval of Self-Certification results in the agency receiving a Provisional Certificate from OCJS.
3. Within 10 days of the awarding of the Provisional Certificate, the Ohio Chiefs of Police (or Buckeye State Sheriff's Association or OCJS) will assign an assessor for the on-site review. The onsite review must be completed within 60 days from the initial contact between the assessor and agency. The assessor is then required to complete the written assessment and to submit it to OCJS within 7 calendar days.
4. OCJS reviews the onsite report. The applicable agency will be informed of the compliance status no later than 30 calendar days from the onsite review.
5. To maintain ongoing compliance, submission of Self-Certification documentation is required annually. The Self-Certificate documentation should be submitted 30 calendar days prior to the annual anniversary of the initial provisional compliance certification. An onsite review will then occur once every three years to verify compliance.

Disclaimer: This document is a synopsis of the Ohio Collaborative for Law Enforcement Agency certification process. This document is not intended to take the place of reviewing the actual and detailed documents which are available at:
<http://www.ocjs.ohio.gov/ohiocollaborative>