



FOREST PARK POLICE DEPARTMENT

*Employment
Opportunity:
Lateral Hire*

Forest Park Police Department

Employment Opportunity

Lateral Hire: Patrol Officer

The City of Forest Park Police Department formally announces multiple patrol officer vacancies that will be filled through a newly improved lateral entry process that will be used as the initial step to establish an eligibility list for the position of Police Officer. Forest Park Police Officers are responsible for maintaining law and order, investigating crimes, protecting life and property, and enforcing the laws and ordinances of the City of Forest Park and the State of Ohio. It is a rewarding career in a progressive Police Department. The department is anticipating hiring up to six police officers through this process.

Minimum Qualifications

- Minimum of one (1) year experience in current position as a police officer, deputy sheriff, or state highway patrol trooper.
- State of Ohio Basic Peace Officer Training Certificate
- High School Diploma, G.E.D., or equivalent certificate.
- Attained the age of 21 years on or before the date of appointment.
- Be a citizen of the United States.
- Vision correctable to 20/40.
- Possession of a valid driver's license at the time of appointment.
- Must be able to be insured and remain insured by the City's insurance carrier.
- Pass a background check, truth verification exam, psychological evaluation, medical examination, and drug screen.
- Meet all other qualifications as specified in the City of Forest Park position description for Police Officer.

Salary

Starting base pay will be a step above the candidate's current base pay as long as it is under the top step. Pay steps are managed by the Collective Bargaining Agreement between the city and the FOP. Current base pay is between \$69,134.83 and \$84,012.13.

Benefits

Excellent Benefits include health/dental/group life insurance, paid vacation/sick leave, holiday/merit pay, uniform allowance, and a tuition refund program. Employees contribute 12.25% of their salary to the Ohio Police & Fire Pension and the City of Forest Park contributes 19.50%. Accrued sick leave with another public entity in the State of Ohio can be transferred to the City of Forest Park for purposes of calculating the vacation that employees are eligible to receive after one year of employment.

Hiring Process

Step 1: Application Submission

Applications may be obtained from the City of Forest Park's website (<https://www.forestpark.org>) or in person at 1201 West Kemper Rd. Forest Park, Ohio 45340. Applications must be submitted by Thursday, November 10, 2022, at 4:00 PM.

Step 2: Interview

Based on experience, skill, and education competitive candidates will be selected for initial interviews. Candidates may be called back for a second scenario based-interview.

Step 3: Background Investigation

A thorough investigation of the candidate's background and personal history will be conducted to determine their suitability for employment. The investigation will include criminal history, civil complaints, and credit checks. Investigators will conduct interviews with, but not be limited to, family members, friends, neighbors, present and past employers, school officials, and other law enforcement agencies.

A Personal History Questionnaire will be completed by the candidate prior to the background investigation and will be used to assist in the background investigation. Any incomplete or delayed questionnaires will be grounds for the applicant to be removed from the process.

Step 4 – Truth Verification

A polygraph, CVSA, or other similar truth verification test will be given to validate the information provided in the application, the Personal History Questionnaire, and other information learned in the background investigation.

Candidates who fail to show up at the appointed date and time will be removed from the process

Step 5 – Conditional Offer of Employment

Candidates selected for available vacancies will be extended a conditional offer of employment based on the condition that they pass a psychological evaluation, medical examination and drug test.

Step 6 – Post-Offer Examinations

Psychological Examination - All candidates who receive a conditional offer of employment will be required to take a battery of psychological tests. These tests will be administered and evaluated by a licensed psychologist.

Medical Examination & Drug Screen - A licensed physician will conduct a complete medical examination to determine fitness to perform the essential job functions for the desired position.

Step 7 – Appointment

Candidates who successfully complete all phases of the hiring process may be appointed as a Forest Park Police Officer. Candidates who fail to successfully complete all phases of the pre-employment screening process will be notified by mail of their disqualification. After appointment, the officer will be assigned to an extensive field training period. This period will last approximately 12 weeks.

The Forest Park Police Department serves a population of approximately 20,000 city residents. We are proud to provide our residents with a highly professional, highly capable law enforcement agency. As a result, the Forest Park Police Department strives to hire the very best police officer candidates.

Questions?

If you have any questions concerning the City of Forest Park police candidate hiring process, please feel free to contact either of the following people:

City of Forest Park Human Resources Director Andy Levandusky

Office: (513) 595-52074

E-mail: Alevandusky@forestpark.org

Or

City of Forest Park Police Department Assistant Chief of Police Rick Jones

Office: (513) 595-5220

Email: Rjones@forestpark.org