



CHIEF OF POLICE

FIRST CONSIDERATIONS: 12/01/22

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The City of Huron, Ohio (6,945 population) is seeking a highly competent, professional law enforcement leader with the energy, passion, experience, and technical skills to serve as its Chief of Police. Under the general supervision of the City Manager, the Chief of Police plans, directs, manages and oversees the budget, activities, projects, and operations of the Police Department. The Chief supervises patrol officers, sergeants, and other assigned staff in their duties. The Chief protects life and property within municipal limits of the City of Huron, Ohio; enforces Codified Ordinances of the City of Huron and the Ohio Revised Code; investigates citizen calls for service; testifies in court as needed; and responds to major, serious, critical incidents and unusual calls for service.

The Chief maintains contact with the general public, city officials, council members, prosecutors, court officials, and other persons as necessary, and works to obtain or sustain superior performance in subordinates. Other important duties of the Chief include maintaining availability by radio or telephone for consultation on police matters; directing the development and maintenance of systems, records, and legal documents that provide for the proper evaluation, control, and documentation of police department operations in assigned areas; researching and answering questions and/or complaints from the public; and attends council, board, and commission meetings.

The current Chief of Police will be retiring at the end of January, 2023, and the City of Huron is committed to making the right selection of its next Police Chief. The next Chief of Police will embrace community engagement, be a highly visible leader and an active mentor to staff, and will further the development and professionalism of its Police Department.

Minimum Requirements:

1. A bachelor's degree in police administration, criminal justice, business management, business administration, public management or related degree in the field of study is preferred, but not required.
2. Applicant must have served at least ten (10) years in law enforcement, of which five (5) years were in a progressively responsible supervisory position.
3. Must possess a valid State of Ohio Driver's License, and have an acceptable driving record.
4. Must have an Ohio Peace Officer's Training Council Certificate.
5. Must pass physical, psychological and stress test examinations.
6. Must maintain State mandated and Department firearms qualification and continuing professional training.
7. Must not have any felony convictions, and must not have any misdemeanor convictions involving offenses of domestic violence.
8. Must maintain LEADS/OHLEG access credentials.

Essential Duties and Responsibilities:

- Oversees all functions related to law enforcement;
- Directs the development and implementation of the goals, objectives, policies and priorities for the police department.
- Directs and coordinates personnel based on the department's work plan, areas of responsibility, and evaluates the work methods and procedures. Meets with supervisory staff to identify and resolve problems.
- Assesses and monitors workloads, equipment and identifies opportunities for improvements or necessary changes.
- Develops and administers the department's annual budget. Defends the department budget requests to the City Manager, City Council, and Finance Committee. Monitors budget to ensure compliance within approved levels, and takes action as required.
- Researches and prepares requests for grant opportunities to obtain funds for special projects and for purchasing equipment for the department.
- Attends conferences and meetings to keep abreast of current trends in the field; represents the Huron Police Department in a variety of local, county, state, and other meetings.
- Participates in investigating criminal law violations occurring within the City limits, obtaining evidence and compiling information regarding these crimes, preparing reports for filing of charges, testifying in court, and related activities.
- Ability to work a shift in the performance of security patrols, supervision, traffic control, investigation and first aid at accidents, and the detection, investigation, and arrest of persons involved in crimes or misconduct.
- Properly monitors and supervises all vehicle pursuits. Responds to the scene of the pursuit as necessary. Stops pursuits when the public and/or pursuing officers are placed in excessive danger.
- Assists citizens with such matters as locked or stalled vehicles, crime prevention, drug resistance, traffic safety, etc.
- Cooperates with County, State, and Federal law enforcement officers as appropriate where activities of the police department are involved.
- Compiles data for and prepares a variety of required reports, records and correspondence. Receives and reviews reports from supervising staff and takes action as appropriate.
- Serves, when necessary, as City representative to various local, county, or regional boards and commissions on topics related to those falling within the jurisdiction of the Police Department.
- Attends and participates in professional public meetings.

Compensation and Benefits

Total annual compensation range for the Chief of Police position is \$80,000 to \$100,000, including a highly competitive fringe-benefit offering and a 19.50% employer contribution to the Ohio Police and Fire Pension Fund. The wage/benefit package offered the selected candidate will be commensurate with their skills, experience, and qualifications.

Questions regarding this position may be directed to:

Andrea Rocco, Personnel Officer

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