



## Important Information for Attendees to the OACP Chiefs In-Service & Annual Conference April 27 – 29, 2025 Columbus Downtown Hilton

The 2025 OACP Chiefs In-Service & Annual Conference (CIS/AC) has set a new attendance record! The CIS/AC promises to be an outstanding event with a great lineup of presenters addressing relevant topics impacting law enforcement and our communities today, a huge Exhibitor Showcase, and many networking opportunities. All of this is happening once again at the award-winning four-star Downtown Columbus Hilton, located in the vibrant Arena and Short North Districts. Here is key information to assist you:

**Note: The conference events will take place in both towers of the hotel!** The original tower is named 401 (hotel address). The Sunday events, as well as the Exhibitor Showcase Monday afternoon will take place in the original tower 401.

The 28-story tower is located across the street at 402 N. High Street and is called Tower 402. All Monday breakout sessions as well as Monday breakfast and lunch will be in the new tower. All Tuesday morning events (including breakfast buffet) will be in Tower 402 on the 4<sup>th</sup> floor. (See the agenda and the maps for the various event locations.)

### 1) CONFERENCE REGISTRATION - PICK UP NAMETAGS & PACKETS

Please note that conference registration begins at 1:30 pm on Sunday on the lower level of the hotel tower 401. Raffle tickets may be purchased at a separate table if desired.

### 2) CONFERENCE AGENDA & MAPS



Scan the QR code with a cell phone camera to visit the conference information link on the OACP website that contains the agenda and conference maps for each day. You can also view the information by clicking on this link: <https://oacp.org/chiefs-in-service-annual-conference/>

The first event of the Conference will be the *Opening Session, Presentation of the Colors* in the Bellows Ballroom located on the lower level of the Hotel at 2:30 pm. The Business meeting starts at 3:00 pm followed by Chief Michael Ranalli's (ret.) presentation on *Artificial Intelligence and Law Enforcement* at 4:30.

The Conference format includes Sunday general sessions in the Bellows Ballroom. Sunday evening banquet dinner buffet will be the awards banquet and installation of the new OACP executive board members. The Chiefs' Reception will be in the Burkhart Room immediately following the awards banquet.

Monday will be breakout sessions only in the morning and early afternoon. The Exhibitor Showcase starts at 1:30 immediately after the conclusion of the breakout sessions and concludes at 5 pm. You are welcome to attend the breakout sessions of your choice. Note: the Monday breakout sessions will all be held on the **third floor** of the hotel tower **402.** Take the skybridge over to the new hotel and escalators/elevators to the third floor.

### 3) HOTEL CHECK-IN

If you requested a sleeping room, the room is already reserved for you in your name. For those of you staying at the Hilton, your sleeping room may be in either tower of the hotel. Note: To save time and avoid a long line waiting to check-in at the front desk in the lobby, you are strongly encouraged to take advantage of the free online check-in option using the Hilton Digital Key app. To utilize the online check-in, follow these steps:

- a) Download the free Hilton Honors Membership app - you can download this app on your cell phone by going to the Apple or Android store. Just click on this link: <https://hiltonhonors3.hilton.com/rs/hilton-honors-mobile-app/>
- b) Follow the instructions and enter your sleeping room confirmation number as directed. (This is the confirmation number that Renea sent to you previously). Enter your check-in date where indicated. If you have not received a confirmation number yet, please let Renea know ASAP.
- c) Important: Pre-check-in by the Digital Key App can only be done within 24 hours of scheduled check-in. Thus, wait until after 3 pm on Saturday, April 26 to use the online check-in.
- d) If you choose to check-in at the hotel front desk, you may check in at the hotel lobby of either tower. Note: the sleeping rooms will generally not be ready until after 3 pm. If your room is not ready yet, you will receive a text message when your room is ready for you to move in. The hotel can hold your luggage for you until your room is ready.
- e) For those staying at the Hampton Inn and Suites, 501 N. High Street, follow the check-in instructions that were sent to you.

### 4) EXHIBITOR SHOWCASE

The Exhibitor Showcase features 110+ vendors this year, and it promises to be another great show. The showcase will be from **1:30 pm - 5:00 pm** on Monday. Soft beverages and dessert items will be served. The Exhibitor Showcase will be held in the lower level of the hotel tower 401 in the Bellows and Burkhart ballrooms. Remember to bring your business cards for the Exhibitor Showcase raffles.

### 5) RAFFLES

As a reminder, prizes won that are of value (valued over \$25) are to be used by your agency. This rule is based on the Ohio Ethics Commission opinion. More information will be available at the Conference if you have any questions.

Tickets can be purchased for \$5 per ticket. We encourage you to participate in the raffle as all proceeds go to the Line of Duty Death Fund and are used to support the families of fallen officers and the Ohio Concerns of Police Survivors. Be sure to bring cash.

The annual Ron and Rita Jornd Scholarship Quilt raffle will take place again this year. All proceeds go to the OACP Scholarship fund to provide \$500 scholarships for the children of Active Member Chiefs. Tickets are \$1 or \$5 for six tickets. The quilt will be on display at the registration area. The winner will take the quilt back to their department for one year and add a patch representing their community or agency. By tradition, the quilt will be re-raffled at next year's Chiefs' In-Service & Annual Conference.

**Note: The raffle drawings will take place at the 9:30 am break during the last general session on Tuesday.**

**6) BREAKFASTS – MONDAY AND TUESDAY**

The Monday morning breakfast will be served buffet-style in the *Kojo Kamau Ballroom* located on the 4<sup>th</sup> Floor of the hotel tower 402 starting at 6:45 am. The Tuesday morning breakfast buffet will be in the Pre-Function area of the Kojo Kamau Ballroom the 4<sup>th</sup> floor of hotel tower 402 starting at 6:45 am.

**7) MONDAY LUNCH**

Monday lunch will be served buffet-style in the *Kojo Kamau Ballroom* located on the 4<sup>th</sup> Floor of the hotel tower 402, starting at 11:15 am. Note: lunch break is only 45 minutes.

**8) MONDAY EVENING**

Dinner is on your own, and an excellent opportunity to check out the *Arena and Short North Districts*. There are many great restaurants and shops within easy walking distance of the hotel. *Historic German Village* is a short seven-minute drive from the hotel. The hotel concierge can assist you if you have any questions.

**9) PARKING**

Note: new this year, parking is on your own. You may park wherever you please. However, to receive the negotiated reduced rate of \$28 per night, you will need self-park in the Vine St. parking garage. For those staying at the Hilton, your hotel room key or Digital Key app will serve as your means to exit the garage, including on Tuesday at the conclusion of the conference, and includes the reduced rate. If you check-in at the front desk instead of via the digital key app, you need to let the front desk know that you are parked in the Vine Street garage to receive the reduced rate.

The Vine St. parking garage is directly behind the hotel tower 401. The entrance to the garage is just to the north of the hotel tower at 401 North High Street. Once you park your vehicle, take the garage elevator or stairs to the first floor of the parking garage. You will then walk across a short pedestrian walkway and enter the hotel on the Lower Level of the Hotel. Here you will find the Conference registration tables.

Note: If you are driving a marked vehicle, you are welcome to park on valet parking levels 3 or 4.

**10) ATTIRE**

Business casual for the entire conference. Bring a sweater/jacket as room temperatures may vary.

**11) WIFI**

Access is complimentary throughout your stay.

**12) CPT Credits**

We've received Continuing Professional Training Credit approval for all the educational sessions. You will be required to sign in to these sessions. Sign in sheets attached to clipboards will be passed around once the session commences.

We look forward to meeting everyone again as we welcome the many first-time attendees. We hope you find the 2025 Chiefs In-Service & Annual Conference to be a memorable and rewarding experience!